

- (v) acknowledges that if the Applicant is approved as a Youth Club Member, that any Application for Change in Status seeking competitive status for youth players is not guaranteed and that any subsequent Application will be assessed on its own merit;
 - (vi) acknowledges that the EMSA shall have the authority to impose upon the Applicant, any temporary or permanent conditions or restrictions that it considers fair and reasonable in the circumstances;
 - (vii) undertakes (for a period of one year) not to elect, appoint or hire any officer, director, employee, or coach without providing the District with all information concerning the person as required by the application process and obtaining the District's prior written consent to any such change;
 - (viii) agrees to meet with the EMSA or District Staff to discuss the Application;
 - (ix) agrees that the EMSA Executive or District Staff shall be entitled to meet with or contact any affected or interested District Association members or municipal Parks and Recreation Department and any other relevant parties while considering its decision on the Application;
 - (x) acknowledges that in making its decision, the EMSA Board shall be entitled to consider the Application, the materials and submissions presented by the Applicant, any submissions received from existing Members concerning the Application, any facts, documents or findings resulting from any District investigation, any other information that it considers relevant to the Application, and any recommendation from any membership committee, as the case may be;
 - (xi) acknowledges that the EMSA shall be authorized and entitled to consider whether or not, in its sole and exclusive discretion, acting reasonably:
 - (a) the Application and the Applicant's supporting documents and submissions establish a fair and reasonable plan for operating a new soccer organization within the District;
 - (b) the approval of the Application will not have any material adverse effect on any existing Clubs;
 - (c) there are reasonable temporary or permanent conditions or restrictions that the District could impose, that would alleviate any anticipated adverse effect on any existing Clubs;
 - (d) there is sufficient demand within the community for the establishment of a new soccer organization within the District;
 - (e) there are rational grounds to accommodate the Applicant within the District;
 - (f) the Applicant's technical plan and the qualifications of its coaches and technical staff is reasonably satisfactory and will promote the development of players, coaches, and referees, as the case may be;
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- (g) the discipline record of the Applicant's officers, directors, staff and coaches or technical staff is reasonably satisfactory and does not raise concerns regarding whether or not the Applicant will comply with all OSA and EMSA Policies and Procedures and Published Rules & Regulations;
- (h) the Applicant has established reasonable measures to protect the health and safety of all participants, including players, coaches, referees, staff and members;
- (i) the Applicant has satisfactory insurance coverage to meet its obligations to players, coaches, referees, staff and members;
- (j) the Applicant will be able to pay its registration fees, fines, debts and bonds and meet its general debts and liabilities in the ordinary course of business; and
- (k) the approval of the Application will result in a net beneficial gain to the promotion and development of the game of soccer within the District.

The EMSA shall have "just cause" to deny membership if the Application Form is incomplete, in any material regard; if the New Membership Application Fee is not paid; if the Applicant's submissions are unsatisfactory in any material respect; if the Application fails to satisfy any one or more of the standards as prescribed by its Published Rules and Regulations; or for any other valid and justifiable reason.

Please complete to give the Club mailing address. All mail from EMSA, OSA, etc., will be sent to this address. This will be considered the Club's "Official Address".

Club/Organization Mailing Address

Soccer Club _____

c/o _____

Address _____

Day No. _____

Evening Phone No. _____

E-mail _____

Cell No. _____

Club/Organization Contact: The Club/Organization Contact should be a person available to take phone calls and e-mails during the day and evenings related to the Club/Organization business requiring prompt attention.

Name_____

Address_____

Day No._____

Evening No._____

E-mail_____

Cell No._____

By signing and submitting an Application for Active Membership each Applicant agrees that if its Application is approved it will:

a) Have a Constitution or By-Law which meets the minimum requirements for a Club Constitution in accordance with the OSA's Published Rules;

b) Follow the Published Rules (By-Laws and Rules & Regulations) of the District Association and The Ontario Soccer Association. The Member is subject to the published rules in declining order of authority of the following governing organizations to which it is affiliated:

The OSA
The District Association
The Club

c) Abide by the OSA Discipline Policies;

d) Abide by OSA's Conflict of Interest;

e) Have the Club's financial statements audited as per the OSA's Club Policy;

f) Abide by the OSA's Dispute Resolution Process and make available to any Member the OSA's Dispute Resolution Process when requested;

g) Abide by the OSA's Harassment Policy and make available to any Member the OSA's Harassment Policy when requested;

h) Abide by the OSA's Appeal Process and make available to any Member the OSA's Appeal Policy when requested; and

i) Abide by the decisions of the Board of Directors elected to act on its behalf.

j) Include the following provision in its By-Laws:

"A Member may be fined, censured, suspended or expelled from Membership for cause and only after charges have been laid in accordance with the Club's published rules and a hearing held in accordance with the Club's and OSA's Published Rules. An individual whose membership has been suspended loses all rights of membership until the suspension has been terminated.

The Applicant's players, teams and team officials are subject to discipline for game infractions in accordance with the procedures published by the OSA.

Any Member who infringes the Articles or Rules of the Club or brings the Club into disrepute may be reprimanded, suspended or expelled from the Club after a hearing by the Board of Directors of the Club at which hearing the Member is entitled to attend."

The Applicant acknowledge that failure to comply with the requirements enumerated above may result in suspension or termination of Membership, as laid out in the EMSA's By-Laws and Rules & Regulations.

ACCEPTED & AGREED, on behalf of the Applicant

Name of Applicant _____

Signed: _____

Print Name: _____

Date: ____ / ____ / 20____ (Month, Day, Year)

Position: _____

I have authority to bind the Applicant Club/ Organization

For Office Use Only

This Application was received ____ / ____ / 20____ (Month, Day, Year)

This Application was _____ approved/ _____ denied on ____ / ____ / 20__ (Month, Day, Year)

Notice of the Decision was sent ____ / ____ / 20____ (Month, Day, Year)

ELGIN MIDDLESEX SOCCER ASSOCIATION

Per:

_____/_____/20____ (Month, Day, Year)

Signature of Authorized Signing Officer

Name & Title

Application Checklist

The Applicant must submit in one complete and sequentially numbered package, the following documents, statements and information:

Check box(s) if completed

1. A duly completed Application Form;
 2. New Membership Fee (\$250.00) **Non Refundable**
 3. A list of current elected and appointed officers;
(Please indicate titles, areas of responsibility, and any applicable OSA No.)
 4. A list of all employees and coaches;

(Please indicate titles, areas of responsibility, and any applicable OSA No.)
(Coaches must have proof of all certification required for age of layers/teams)
 5. A copy of its Constitution, Articles of Incorporation, and By-Laws and Rules & Regulations which meets the minimum requirements under OSA Published Rules;
 6. Written consents signed by all officers, directors and staff re: personal information;
 7. A list of all of the Applicant's registered players for the past three years (if applicable) and a
 8. Description of each player's previous soccer organization affiliation; (Please indicate player ages, no. of players per age group, by gender, youth or senior players, & program type)
 9. The Applicant's audited or unaudited financial statements for the past three years (if applicable) in such form as prescribed by the OSA's Rules & Regulations;
 10. A Statement of the Applicant's rationale and justification for adding a new Club, including planned age groups, number of teams, etc.;
 11. A Statement of the Member's position on their potential impact on existing Clubs and copies of any available letters of support and a declaration stating what efforts the Applicant made to contact existing Clubs regarding any potential impact;
 12. A description of any temporary or permanent conditions or restrictions that the Applicant proposes to lessen any adverse impact on any existing Clubs and a declaration stating what efforts the Applicant made to contact existing Clubs and discuss any such temporary or permanent conditions or restrictions;
 13. A Declaration on the municipal and geographical area in which the new club intends to operate and a statement on the availability of fields or indoor facilities or an opinion on the same from the Parks and Recreation department of the local municipality in which the proposed club will be operating or from any private corporation or educational facility that owns or controls the designated fields or facilities;
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14. A Declaration on “for profit” or “not for profit” and details of their incorporation status or plans and copies of any and all incorporation documents and by-laws;

Not-For Profit _____ For Profit _____ Other: _____

15. A Statement describing the Applicant’s technical plan regarding referee, coach, and player development and a list of the qualifications of all of its existing or proposed coaches (applies to all youth clubs);
16. A Statement concerning whether or not it is offering programs that are presently unavailable in the District and a description of such programs;
17. A Statement concerning the prior affiliations of all of its officers, directors, and staff with any other soccer organization and a description of the circumstances concerning their departure from any such previous soccer organization;
18. A copy of an insurance certificate certifying that the Applicant has general commercial liability insurance for a minimum coverage of \$2 Million per incident in respect of its players, coaches, referees, staff, and members;
19. A Statement concerning the measures that the Applicant has taken to ensure the health and safety of its players, coaches, referees, staff and members;
20. A Statement concerning the discipline record of all of its officers, directors, staff and existing or proposed coaches with any other sanctioned soccer organization in the Province of Ontario or elsewhere for the previous three years;
21. If the Applicant operates or intends to operate a house league program, written confirmation from the Applicant and from a certified game official stating that they have been appointed and have agreed to serve as the Applicant’s Head Referee for the first year of operation; (please indicate the name of the Head Referee and their OSA No.)
22. If the Applicant operates or intends to operate a house league program, written confirmation from the Applicant and from a certified discipline chair stating that they have been appointed and have agreed to serve as the Applicant’s Club Discipline Chair for the first year of operation; (Please indicate the name of the Certified Discipline Chair and their OSA No.)
23. Satisfactory evidence or a written undertaking that all officers, directors, staff and existing or proposed coaches have or will perform a police check in accordance with the OSA Volunteer Screening Policy (Youth Clubs Only); and
24. Include a reasonable and satisfactory three-year business plan describing its anticipated revenues and expenses.