



## Elgin Middlesex Soccer Association (EMSA)

### Active LEAGUE Membership Renewal Application Form

On behalf of the \_\_\_\_\_, we hereby make  
(LEAGUE NAME)  
application for membership with EMSA for the 20\_\_ Membership Year,

The following is to be submitted on or before **January 15<sup>th</sup> of the renewal year** (late fees will be applied, see notes below),

- Membership Renewal Application Form (this form)
- League Executive List
- Payment of all invoices

#### FINANCIAL REPORTING

**Please attach a copy of your latest financial statement that meets the minimum requirements as outlined below by Ontario Soccer**

The financial statements of the League shall be:

- audited annually;
- based on a defined fiscal year end;
- presented to the Annual General Meeting; and
- audited by an auditor appointed by the Members at the previous Annual General Meeting.

**NOTE: Leagues are still required to follow applicable legislation related to filing income tax returns. Incorporated Clubs are still required to follow audit guidelines in accordance with the legislation as outlined in the Corporations Act of Ontario which currently require any Incorporated Club with income over \$100,000 to perform an audit.**

- A league shall annually submit its League Constitution or Leagues By-Laws to its District Association which shall be responsible for ensuring compliance with Section 3.0 of Ontario Soccer's Operations Procedures, Procedure 5.0 Leagues, **unless the League has certified below** that the League's Constitution and/or Bylaws have not been changed since its previous membership renewal application and both the President and Secretary have signed this application form. League shall be required to submit any amendments to its League's Constitution or League's By-Laws to its District Association within 60 days after the League's General Meeting at which the amendments were approved.
- Check here to certify that your League's Constitution and/or Bylaws have not changed since the organization's previous Membership renewal application
- Check here to confirm that each Active Member shall hold its Annual General Meeting on or before December 31 of the current year (EMSA Rules and Regulations 1.6)
- Check here to confirm that each Active Member shall, within fourteen days of its Annual General Meeting provide a list of the names, addresses, email addresses and telephone numbers of its elected and appointed officers to the Association. (EMSA Rules and Regulations 1.7)
- Check here to confirm that Members must notify the Association, within seven days, of any change to their list of officers. (EMSA Rules and Regulations 1.8)
- Check here to confirm that Members must notify the Association, in writing not less than 30 days prior to our league's AGM or SGM called for that purpose (EMSA Rules and Regulations 19.1)

## AGREEMENT

In consideration of the acceptance of our membership in Elgin Middlesex Soccer Association (EMSA), we agree to comply and abide by the following:

1. All Governing Documents of EMSA and Ontario Soccer
2. All decisions made by EMSA's Board of Director's elected to act on its behalf.
3. Agree to receive e-mails from the Elgin Middlesex Soccer Association and the OS as a registered member of the district
4. EMSA's Policies including, but not limited to:
  - a) Dispute Resolution
  - b) Harassment
  - c) Volunteer Screening
  - d) Conflict of Interest
  - e) Privacy Policy
  - f) Transgender Policy
  - g) Social Media Policy
  - h) Rowan's Law
5. The Constitution and/or Bylaws of \_\_\_\_\_ are in compliance with the  
League Name  
minimum requirement determined by Ontario Soccer Operational Procedures (Section 3, Procedure 5.0 Leagues).
6. Will provide audited financials, review engagement or compilation if requested by the district
7. Have submitted the Canada Soccer Assessment Tool & have received a Low or Moderate Risk Rating.
8. Return to Play Guide will be continually updated & adhered to as required.

### CONTACT INFORMATION FOR SIGNING AUTHORITY

**PRESIDENT** NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

**SECRETARY** NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

### NOTES:

1. Both the League President and Secretary are required to sign this application form
2. Renewals received:
  - On our between **January 16 to February 15<sup>th</sup>** will have a **fine of \$50 applied.**
  - Renewals received from **February 16<sup>th</sup>** onwards, membership with EMSA will be **terminated**. Reconsideration for reinstatement will be heard by the EMSA Board at one of its regular meeting accompanied by a **reinstatement fee of \$250** as well as a reason as to why the membership should be reinstated.
  - \* Restrictions on who may be appointed as the Auditor - may not be a director, officer or employee of NFP, nor director, officer or employee of an affiliated corporation of the NFP