

# ELIGIBLE PHOTOGRAPHS

Updated June 1, 2016

## Operational Procedure 6.0 OSA Identification

### 6.8

A valid photograph as referenced in the definitions section of the Governing Documents Operational Procedures shall mean a photograph that meets the photo specifications of Passport Canada which will include the following:

1. The photograph shall be a head and shoulders photo.
2. The photograph must measure 45 mm (1.8 inches) long X 35 mm (1.4 inches) wide.
3. The photograph must be a close-up of the head and shoulders with the length of the face in the photo (from the chin to the crown of the head - natural top of head) being between 31 mm (1.2 inches) and 36 mm (1.4 inches) so that the face covers approximately 80% of the photo.
4. The photograph must have been taken in the past six months.
5. The eyes must be open and clearly visible.
6. Glasses may be worn as long as the eyes are clearly visible.
7. Sunglasses are unacceptable.
8. The photo must show a full front view of the face with both edges of the face showing clearly.
9. The face and shoulder must be centered in the photo and squared to the camera.
10. Black and white or colour photos are acceptable.
11. Hats or head coverings are not permitted except when worn for religious reasons and only if the full facial features are clearly visible.
- 12. Photocopies and scanned photos are not acceptable.**

#### 6.8.1

An "O.S.A. REGISTRANT BOOK" or "O.S.A. Identification Card" shall be valid for three years for a youth player; and shall be valid for five years for a senior player or team official.

### SUMMARY

- 1. THE PHOTO SHALL BE A HEAD AND SHOULDERS PHOTO**
- 2. THE PHOTO SHALL BE THE SIZE OF THE SPACE ALLOTTED IN THE PLAYER ID BOOK**
- 3. THE FACE OF THE PLAYER SHALL COVER 80% OF THE PHOTO**
- 4. NEW PHOTOS MUST HAVE BEEN TAKEN WITHIN THE LAST 6 MONTHS**
- 5. THE EYES MUST BE OPEN AND CLEARLY VISIBLE**
- 6. NO SUNGLASSES**
- 7. PHOTO IS FULL FRONT VIEW OF THE FACE**
- 8. PHOTO IS CENTERED**
- 9. PHOTOS MAY BE BLACK & WHITE OR COLOUR**
- 10. NO HATS OR HEAD COVERINGS EXCEPT THOSE WORN FOR RELIGIOUS REASONS**
- 11. PHOTOS MUST BE ON PHOTO PAPER**
- 12. NO PHOTOCOPIES OR SCANNED PHOTOS**

**PHOTOS SHOULD MEET THE SPECIFICATIONS FOR PASSPORT CANADA SO THIS MEANS:  
PHOTOS MAY NOT BE CUT FROM GROUP PHOTOS  
NO WEDDING PHOTOS, PARTY PHOTOS, BEACH PHOTOS  
PHOTOS NOT MEETING THE REQUIREMENTS WILL CAUSE THE TEAM REGISTRATION TO  
BE RETURNED TO THE CLUB**

**PHOTOS ARE TO BE GLUED INTO THE BOOKS NO TAPE OR STAPLES**